



CITY OF GLENDALE - BUILDING AND SAFETY
 633 E. Broadway, Room 101
 Glendale, CA 91206 - (818) 548-3200, 548-4830 (Inspection)

Plan Check No. BBP _____

BUILDING PERMIT WORKSHEET

Permit No. B () _____

Separate applications are required for Electrical, Plumbing, Heating/Air Conditioning, Fire Sprinklers, Zoning Use Certificate and Signs
Please complete the section below clearly, legibly and in ink

PROJECT ADDRESS, CITY AND ZIP _____ UNIT (SUITE) NO. _____

BLDG TYPE	<input type="checkbox"/> DWELLING/DUPLEX <input type="checkbox"/> APARTMENT/CONDO	<input type="checkbox"/> COMMERCIAL <input type="checkbox"/> MANUFACTURING	<input type="checkbox"/> RECREATIONAL <input type="checkbox"/> PUBLIC ADMIN/UTILITY	SCOPE OF CONSTRUCTION	<input type="checkbox"/> NEW STRUCTURE <input type="checkbox"/> ADDITION	<input type="checkbox"/> ALTERATION/REPAIR <input type="checkbox"/> DEMOLISH STRUCTURE
-----------	--	---	--	-----------------------	---	---

DESCRIPTION OF CONSTRUCTION ACTIVITY

COST OF CONSTRUCTION _____ CHECK THIS BOX IF WORK HAS ALREADY STARTED. Double the permit fee will be charged for legalization.

(includes all fixed equipment, electrical, plumbing, mechanical and labor costs. This may be revised by the building official.) \$

Check one for the primary contact	<input type="checkbox"/>	APPLICANT'S NAME	MAILING ADDRESS	BUS. PHONE NO.
	<input type="checkbox"/>	PROPERTY OWNER'S NAME	MAILING ADDRESS	PHONE NO.
	<input type="checkbox"/>	LICENSED DESIGN PROFESSIONAL (ARCHITECT OR ENGINEER IN CHARGE OF THE PROJECT) INFORMATION:		
		NAME:	MAILING ADDRESS:	PHONE NO.

CALIFORNIA LICENSED CONTRACTOR'S DECLARATION: I herby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

CONTRACTOR'S NAME	MAILING ADDRESS	PHONE NO.
LICENSE CLASS AND NUMBER	CONTRACTOR SIGNATURE	

STAFF USE ONLY BELOW THIS LINE

ASSESSORS PARCEL NO.	LEGAL DESCRIPTION TRACT NO.	BLOCK	LOT	SECTION MAP NO.	PARCEL ZONE	LOT DIMENSIONS	LOT AREA
PROPOSED USE OF BUILDING				NO. OF EXISTING BUILDINGS ON PARCEL AND RESPECTIVE USES			
USE OF SPACE		OCCUPANCY DESIGNATION		FLOOR AREA (BLDG)		OCCUPANCY LOAD	FIRE ZONE 4 <input type="checkbox"/> Y <input type="checkbox"/> N
BEDROOMS	DWELLING UNITS	FIRE SPRINKLERS	HEIGHT (BLDG)	STORIES	BASEMENT	MEZZ.	SPECIAL INSP. TYPE OF CONST.
FLOOR AREA (ZONING)	HEIGHT (BLDG)	PARKING PROVIDED	PARKING REQUIRED	CASES, ORDINANCES, VARIANCES.			

STAFF COMMENTS, (INITIALS) _____

PLAN REQUIRED
 PLOT PLAN ATTACHED
 NEW CERT. OF OCCUPANCY

P.C. FEE	Y	N
----------	---	---

OK TO SUBMIT/EXPRESS BY:	SIGNATURE	DATE	ACCEPTED BY:	DATE	RECEIPT NO.	ACCESSIBILITY	Y	N		
Check only if applicable	<input type="checkbox"/> ENGINEERING	SIGNATURE	DATE	P.W. EASEMENTS		P.L. TO CURB FACE	ENERGY	Y	N	
	<input type="checkbox"/> ZONING	SIGNATURE	DATE	Check only if applicable	<input type="checkbox"/> P.S. WATER	SIGNATURE	DATE	CAL-GREEN	Y	N
	<input type="checkbox"/> FIRE/INDUSTRIAL WASTE	SIGNATURE	DATE		<input type="checkbox"/> P.S. ELECTRIC	SIGNATURE	DATE	STRONG MOTION	Y	N
	<input type="checkbox"/> DESIGN REVIEW	SIGNATURE	DATE		<input type="checkbox"/> AGENCY	SIGNATURE	DATE	S.F.C.	Y	N
	<input type="checkbox"/> AGENCY	SIGNATURE	DATE		<input type="checkbox"/> AGENCY	SIGNATURE	DATE	ARCHIVE FEE (PAGES)	Y	N
BLDG. PLAN CHECK	SIGNATURE	DATE	ACCEPTED BY:		DATE	RECEIPT NO.	SUPP. P.C. FEE	Y	N	
OK TO ISSUE PERMIT BY:	SIGNATURE	DATE	ACCEPTED BY:	DATE	RECEIPT NO.	PERMIT FEE	Y	N		

THE CITY OF GLENDALE RESTRICTS ISSUANCE OF THE BUILDING PERMIT TO THE PROPERTY OWNER OR LICENSED GENERAL CONTRACTOR ONLY. SIGNATURES OF THIS INDIVIDUAL MUST BE VERIFIED BY PERSONAL IDENTIFICATION. ANY PERSON SIGNING THE PERMIT APPLICATION AS AGENT FOR THE OWNER OR CONTRACTOR SHALL HAVE AN ORIGINAL LETTER OF AUTHORIZATION AT THE TIME OF PERMIT ISSUANCE. APPLICATIONS SHALL EXPIRE ONE YEAR AFTER THE DATE OF SUBMITTAL AND THEREAFTER, ANY DOCUMENTS SUBMITTED TO THE DEPARTMENT SHALL BE RETURNED TO THE APPLICANT OR DESTROYED BY THE BUILDING OFFICIAL. UPON WRITTEN REQUEST FROM THE APPLICANT, THE BUILDING OFFICIAL MAY EXTEND THE PERIOD OF PERMIT APPLICATION.

